

## NIGERIAN INSTITUTE OF PRODUCTION MANAGEMENT

(Institution For The Regulation Of Production And Operations Management Of Nigeria)

2024 NIPM SCHEDULE OF

CAPACITY BUILDING & TRAINING PROGRAMMES

	MANUFACTURING PLAN			
S/N	PROGRAMME TITLE	FOR WHOM	DATE	FEE(N)
01	Production Operations Skills For Factory Operatives Effectiveness Course	Factory Workers/Machine Operators	Feb. 19-20 (2024) Mar. 07-08 (2024)	99,000
02	Industrial Machine Operations, Safe Processing, Packaging And Material Handling Course	Factory Workers/Machine Operators	Feb. 19-20 (2024) Mar. 07-08 (2024)	99,000
03	Proactive Forklift Operations And Mechanized Handling Course	Forklift Drivers, Crane & Allied Operators	Feb. 19-20 (2024) Mar. 07-08 (2024)	99,000
04	Productivity Improvement, Work Ethics And Time Management Course	All Staff	Feb. 19-20 (2024) Mar. 07-08 (2024)	99,000
05	Performance Improvement Skills Course For Production, Stores, Quality, Processing, Packaging and Laboratory Teams	All Staff	Feb. 19-20 (2024) Mar. 07-08 (2024)	99,000
06 (A)	Production Operations Techniques Certification (POTC) Course (with Professional Exams)	Factory Operatives responsible for Effective Machine Operations/ Equipment Maintenance, Material/Process Handling, Quality laboratory etc.	Feb. 19-20 (2024) Mar. 07-08 (2024)	99,000
06 (B)	Improving Operator Efficiency & Manufacturing Plant Productivity Skills Course	All Staff	Feb. 19-20 (2024) Mar. 07-08 (2024)	99,000
	<u>SUPERVISORY PR</u>	<u>ODUCTION TRAINING</u>		
07	Effective Supervision And Control of Factory Work, Machine Operations, Processing, Packaging And Material Handling Course	Factory/Production Supervisors, Plant Technicians/Team Leaders	Feb. 22-23 (2024) Mar. 11-12 (2024)	129,000
08	Improvement Course For Production Supervisors And Technicians	Production Processing/Packaging Supervisors & Technicians	Feb. 22-23 (2024) Mar. 11-12 (2024)	129,000

09	Production Management Appreciation For Supervisors And Technicians Course	Production Supervisors & Technicians	Feb. 22-23 (2024) Mar. 11-12 (2024)	129,000
10	Certified Production Supervisors And Technicians (CPST) Certification Course (with Professional Exams)	Production Supervisors, Engineering/Maintenance, Quality/Process Technicians	Feb. 22-23 (2024) Mar. 11-12 (2024)	129,000
11 (A)	Effective Supervisory Management Skills Course	Supervisors & Team Leaders	Feb. 22-23 (2024) Mar. 11-12 (2024)	129,000
11 (B)	Advanced Supervisory Skills Course	Officers, Supervisors & Team Leaders	Feb. 22-23 (2024) Mar. 11-12 (2024)	129,000
12	Workshop on Problem Solving And Decision Making For Effective Teams in Production, Maintenance & Operations	Officers, Supervisors & Team Leaders	Feb. 22-23 (2024) Mar. 11-12 (2024)	129,000
13	Leading Production Teams For Higher Performance	Officers, Supervisors & Team Leaders	Feb. 22-23 (2024) Mar. 11-12 (2024)	129,000
	TECHNICAL, E	NGINEERING AND	(====)	
		PERATIONS TRAINING		
14	Maintenance Technicians Skills Improvement Course	Maintenance Technicians	Feb. 26-27 (2024) Mar. 21-22 (2024)	139,000
15	Maintenance Supervision Skills Course	Engineering/Maintenance Supervisors/ Senior Technicians	Feb. 26-27 (2024) Mar. 21-22 (2024)	139,000
16	Basic Mechanical Drives System And Maintenance	Maintenance Engineers, Supervisors & Technicians	Feb. 26-27 (2024) Mar. 21-22 (2024)	145,000
17	Effective Industrial Tools Handling & Storage	Maintenance Engineers/ Supervisors/Technicians/ Procurement Staff	Feb. 26-27 (2024) Mar. 21-22 (2024)	129,000
18	Basic Training on Equipment Balancing & Shaft Alignment	Engineering Supervisors/Technicians	Feb. 26-27 (2024) Mar. 21-22 (2024)	149,000
19	Bearing Maintenance & Lubrication	Engineers, Technicians Responsible For Plant Maintenance	Feb. 26-27 (2024) Mar. 21-22 (2024)	149,000
20	Total Productive Maintenance (TPM) Course	Engineering/Maintenance Managers, Production Managers/Officers/Senior Technicians/Supervisors	Feb. 26-27 (2024) Mar. 21-22 (2024)	149,000
21	Effective Management of Facilities Maintenance Operations Course	Engineering Workshop Managers/Service Engineers/Maintenance Managers/Officers	Feb. 26-27 (2024) Mar. 21-22 (2024)	149,000
22	Effective Machine Lubrication, Instrumentation, Process Monitoring & Equipment Protection Course	Process, Production/ Instrumentation/ Maintenance/Plant Engineers, Technologists & Technicians	Feb. 26-27 (2024) Mar. 21-22 (2024)	159,000
23	Good Engineering Workshop Practices	Engineers, Technologists & Technicians	Feb. 26-27 (2024) Mar. 27-28 (2024)	149,000

24	Air Conditioning & Refrigeration (R & A) Maintenance Workshop	Engineers, Supervisors & Technicians	Feb. 28-29 (2024) Mar. 27-28 (2024)	149,000
25	Facility Management Strategy Course	Facility Managers, Maintenance/ Property/Estate/Buildings/ Premises Managers	Feb. 28-29 (2024) Mar. 27-28 (2024)	149,000
26	Electrical/Electronics Preventive Maintenance Skills Workshop	Engineers, Supervisors & Technicians	Feb. 28-29 (2024) Mar. 27-28 (2024)	165,000
27	Industrial Equipment Installation & Maintenance For Maintainability, Reliability & Productivity Workshop	Engineers, Supervisors & Technicians	Feb. 28-29 (2024) Mar. 27-28 (2024)	165,000
28	Basic Diagnostics in Electrical/Electronic/Mechanical Correction & Maintenance Workshop	Engineers, Supervisors & Technicians	Feb. 28-29 (2024) Mar. 27-28 (2024)	165,000
29	Heating, Ventilation & Air Conditioning (HVAC)/Chiller Maintenance Course	Engineers, Supervisors, Technicians	Feb. 28-29 (2024) Mar. 27-28 (2024)	165,000
30	Plumbing Skills Improvement Course	Engineers, Supervisors, Technicians & Others	Feb. 28-29 (2024) Mar. 27-28 (2024)	129,000
31	Arc And Gas Welding Mastery Course	Engineers, Supervisors, Technicians & Others	Feb. 28-29 (2024) Mar. 27-28 (2024)	145,000
32	Fundamentals of Computer Hardware And Software Maintenance Workshop	Engineers, Supervisors & Technicians	Feb. 28-29 (2024) Apr. 28-29 (2024)	165,000
33	Project Management Course (Project Operations Excellence & Best Implementation Practices)	Project Directors, Managers, Engineers, Production/ Operations Managers	Feb. 28-29 (2024) Apr. 28-29 (2024)	165,000
34	Boiler Operation, Maintenance & Safety Training Course	Boiler Operators & Technicians	Feb. 28-29 (2024) Apr. 28-29 (2024)	159,000
35	Engineering Safety Workshop	Engineers, Technologist & Technicians	Feb. 28-29 (2024) Apr. 28-29 (2024)	149,000
		<u>, SECURITY, HEALTH &amp;</u> IANAGEMENT TRAININ		
36	Current Good Manufacturing Practice (cGMP) Course	All Factory Staff	Mar.04-05 (2024) Apr. 08-09 (2024)	115,000
37	Safety, Health And Environmental (SHE) Management Course	All Staff	Mar.04-05 (2024) Apr. 08-09 (2024)	115,000
38	Food Safety, Hygiene & Sanitation Course	All Staff	Mar.04-05 (2024) Apr. 08-09 (2024)	115,000
39	Good Housekeeping/5S Training Course	All Factory/Plant Employees	Mar.04-05 (2024) Apr. 08-09 (2024)	115,000

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40	Good Laboratory Practice (GLP) Course (Statutory Requirements and Standards)	Scientists, Technologists, Lab. Technicians, Analysts etc.	Mar.04-05 (2024) Apr. 08-09 (2024)	115,000
41	Hazard Analysis Critical Control Point (HACCP) Workshop (Food/Pharma Safety Management System-FPSMS)	Plant/Production/ Maintenance, HSE, Quality Managers/Officers	Mar.04-05 (2024) Apr. 08-09 (2024)	125,000
42	Pharmaceutical Safety & Quality Improvement Skills Course	All Production/ QC/ Maintenance/Stores / Processing/Packaging & General Plant Staff	Mar.04-05 (2024) Apr. 08-09 (2024)	115,000
43	Quality Inspection Skills Course	Quality Inspectors Process/Quality Technicians	Mar.04-05 (2024) Apr. 08-09 (2024)	125,000
44	Process Control And Quality Control Course	Process Control And QC Managers/Officers/ Technicians	Mar.04-05 (2024) Apr. 08-09 (2024)	135,000
45	Quality Assurance Management Course	Quality Assurance Managers/ Officers	Mar.04-05 (2024) Apr. 08-09 (2024)	145,000
46	Total Quality Management (TQM) & Continuous Improvement Course	All Managers/Officers	Mar.04-05 (2024) Apr. 08-09 (2024)	135,000
47	Water Treatment, Waste Water Plant Management And Pollution Control Workshop	Utility Managers, HSE Managers, Quality Managers, Production Managers, Plant Engineers/Officers	Mar.04-05 (2024) Apr. 08-09 (2024)	135,000
48	Six Sigma Training Workshop	Production, Quality Managers/Officers/ Supervisors/Team Leaders	Mar.04-05 (2024) Apr. 11-12 (2024)	145,000
49	Advanced Inspection Techniques Course	Directors, Principal Regulatory Officers (PRO) etc.	Mar.04-05 (2024) Apr. 11-12 (2024)	165,000
50	cGMP & Inspection Techniques Course	Directors, Principal Regulatory Officers (PRO) etc.	Mar.04-05 (2024) Apr. 11-12 (2024)	150,000
51	Good Documentation Practice (GDP) Course	Directors, Principal Regulatory Officers (PRO) etc.	Mar.04-05 (2024) Apr. 11-12 (2024)	150,000
52	Drugs & Veterinary Medicines Inspection Workshop	Directors, Principal Regulatory Officers (PRO) etc.	Mar.04-05 (2024) Apr. 11-12 (2024)	150,000
53	Occupational Health & Safety Management Course	Safety Officers, Industrial Hygienists, Operatives, Office Staff etc.	Mar.04-05 (2024) Apr. 11-12 (2024)	115,000
54	Proactive Security Operations Management Course	Chief Security Officers/Security Managers	Mar.04-05 (2024) Apr. 15-16 (2024)	135,000

55	Incident Investigation & Reporting Course	HSE Managers/Officers, Security Managers/ Supervisors	Mar.04-05 (2024) Apr. 15-16 (2024)	120,000
56	Industrial Safety & Environmental Management Workshop	HSE Managers/Safety Officers/Production Managers/Supervisors	Mar.04-05 (2024) Apr. 15-16 (2024)	120,000
57	Security Operations, Supervision, Control, Management And Crime Prevention Workshop	Security Managers/Officers /Supervisors	Mar.04-05 (2024) Apr. 15-16 (2024)	120,000
58	Restaurant Service Quality, Food Safety, Hygiene & Sanitation Course	Managers & Supervisors/ Senior Food Handlers/ Personnel Relating with Customers	Mar.04-05 (2024) Apr. 08-09 (2024)	120,000
		PRODUCTION &		
FA		NAGEMENT TRAINING		120.000
59	Professional Production Management Principles & Practice Course	Production Managers/ Supervisors, Technicians & Team Leaders	Apr. 18-19 (2024)	120,000
60	Operations Planning And Control Course	Production/Operations, Planning/Materials/Logistics /Supply Chain Managers etc.	Jan. 25-26 (2024) Apr. 25-26 (2024)	145,000
61	Strategic Operations Management Skills Development Course	Managers, Engineers/ Technologists & Senior Officers	Jan. 25-26 (2024) Apr. 25-26 (2024)	145,000
62	Security Operations & Operational Safety Vigilance Course	Security Managers/ Officers/Supervisors	Apr. 15-16 (2024)	135,000
63	Advanced Production Management Workshop	Manufacturing/Plant Managers/Production Managers	Jan. 30-31 (2024) Apr. 29-30 (2024)	145,000
64	Research And Development (R & D) Course	R & D Managers/Engineers, Technical Managers & Officers	Feb. 08-09 (2024) Apr. 25-26 (2024)	145,000
65	Effective Restaurant Operations Management For Profitability Course (Hospitality/QSR)	Restaurant Managers, Executives Overseeing QSR Operations, Customer Service, Stores/Inventory, Supplies, Scheduling, Facilities, Cost, Quality etc. and providing Leadership in day-to-day Operations.	Feb. 15-16 (2024) May.13-14 (2024)	145,000
66	Lean Manufacturing Techniques for Lower Operating Costs Course	Managers/Supervisors /Team Leaders	Feb. 22-23 (2024) May.16-17 (2024)	145,000
67	Managing Production/Operations People For Peak Performance Course (Excellent Operations Strategy for Managing Results-Oriented Plant/Factory)	HODs/Managers from Production/Quality/ Engineering etc. Managers From All Factory Departments Who Need To Lead, Motivate &Improve Workforce Effectiveness	Feb. 28-29 (2024) May.20-21 (2024)	145,000

60	Advanced Messels structure Messel	Omegations Division	Fab 20 22	140.000
68	Advanced Manufacturing Management Workshop ( <i>Developing World Class Operations Management Competencies</i> )	Operations Directors, Controllers, General Managers, Operations/ Production/Plant/ Factory/ Manufacturing Managers	Feb. 28-29 (2024) May.20-21 (2024)	149,000
69	Operations Excellence Course (Boosting Capacity for Managing World Class Operations-OPEX)	All Managers who require Excellent Operations Management Practices for Results.	May. 23-24 (2024) July.04-05 (2024)	149,000
70	Operations Leadership Workshop	Operations Controllers/ Managers	May. 23-24 (2024) July.04-05 (2024)	149,000
71	Workshop on Re-Engineering Business Process for Lower Manufacturing Cost, Improved Quality & Profitability	Managers & Executives	May. 27-28 (2024) July.08-09 (2024)	149,000
72	Operations Management Skills Course For Higher Productivity in Financial Operations	Cost/Financial Accountants, Revenue Officers	May. 30-31 (2024) July.11-12 (2024)	149,000
73	Advanced Operations Management Workshop	Operations Controllers/ Managers	May. 30-31 (2024) July.11-12 (2024)	149,000
74	Project Planning and Scheduling for Results Course	Project Managers/Engineers, Contract Managers, Production Managers	May. 30-31 (2024) July.11-12 (2024)	149,000
75	Waste Elimination/Reduction And Optimization of Production Cost Course	Production Supervisors, Machine Operators and General Factory Workers	Feb. 22-23 (2024) May.16-17 (2024)	125,000
76	Certified Production Manager (CPM)/Certified Production Management Professional (CPMP) Certification Course (With Professional Exams)	Production Managers Assistant Managers, Scientists, Engineers, Technologists.	Mar. 27-28 (2024) July.15-16 (2024)	165,000
77	Certified Plant/Manufacturing Management Professional (CPMMP) Certification Course (With Professional Exams)	Plant Factory/ Manufacturing Managers	Mar. 27-28 (2024) July.15-16 (2024)	165,000
78	Certified Operations Manager (COM)/Certified Operations Management Professional (COMP) Certification Course (With Professional Exams)	Operations Managers, Heads of Manufacturing, Operations Controllers.	Mar. 27-28 (2024) July.15-16 (2024)	165,000
	LOGISTICS & SUPPLY CHA	AIN MANAGEMENT TR	AINING	
79	Logistics And Transport Operations Management Course (Managing Logistics & Fleet Operations for Reliability And Efficiency)	Managers/Executives / Officers in Marketing/ Sales/Distribution, Inbound/Outbound Logistics/Shipping, Transportation, Export etc.	Jun. 03-04 (2024) Aug.05-06 (2024)	145,000
80	Transportation Operations Management Course (Controlling Fleet, Shipping, Freighting, Cargo, Haulage, Logistics, Distribution)	Transport Managers/ Executives/Officers	Jun. 03-04 (2024) Aug.05-06 (2024)	145,000

91	Management Strategy for Competitive Advantage Workshop	Logistics Managers, Operations Managers	(2024) Aug.05-06 (2024)	145,000
82	Logistics Leadership Certification (LLC) (Certified Logistics Manager) CLM	Logistics Managers/Officers	Jun. 06-07 (2024) Aug.08-09 (2024)	145,000
83	Logistics & Supply Chain Leadership Workshop	Supply Chain Managers/ Logistics Managers/Officers	Jun. 06-07 (2024) Aug.08-09 (2024)	145,000
84	Food Logistics Safety & Accident Prevention for Bike Riders And Delivery Van Drivers	Motorcycle Riders & Drivers involved in Food & Allied Delivery and Logistics Services in B2B/B2C	Jun. 06-07 (2024) Aug.08-09 (2024)	125,000
85	Logistics & Supply Chain Cost Reduction Techniques Workshop	Supply Chain Managers, Logistics Managers/Officers	Jun. 06-07 (2024) Aug.08-09 (2024)	145,000
86	Purchasing & Supplier Relationship Management Workshop	Supply Chain/Operations Managers/Materials Managers, procurement/ Purchasing Managers/ Officers	Jun. 06-07 (2024) Aug.08-09 (2024)	145,000
87	Certified Supply Chain Operations Manager (CSCOM)/Certified Supply Chain Management Professional (CSCMP) Certification Course (With Professional Exams)	Supply Chain Managers, Logistics, Procurement/ Supply Managers, Materials Managers	Apr. 06-07 (2024) Jun.10-11 (2024)	165,000
88	Effective Logistics Management Workshop	Logistics/Shipping/ Import/Export/Transport Managers & Officers	Apr. 06-07 (2024) Jun.10-11 (2024)	145,000
89	Supply Chain Planning	Supply Chain Managers, Supply/Demand Planning Managers/Officers	Apr. 06-07 (2024) Jun.10-11 (2024)	145,000
90	Sales & Operations Planning	Supply Chain Managers, Supply/Demand Planning Managers/Officers	Apr. 06-07 (2024) Jun.10-11 (2024)	145,000
91	Effective Distribution Management And Customer Relationship Optimization Workshop	Sales/Marketing Distribution Managers/Customer Service	Apr. 06-07 (2024) Jun.10-11 (2024)	145,000
92	Corporate Drivers Course	Drivers	Apr. 06-07 (2024) Jun.10-11 (2024)	115,000
	<b>PROCUREMENT &amp; MATER</b>	IALS MANAGEMENT TR	RAINING	
93	Effective Store Keeping, Warehousing And Materials Handling Course	Store keepers, Warehouse Officers And Clerks	Apr.15-16 (2024) Jun.13-14 (2024)	125,000
94	Purchasing And Materials Management Course	Purchasing/Stores/Materials /Supply Chain Managers & Officers		145,000
95	Strategic Procurement & Contract Management Workshop	Procurement /Purchasing / Materials Managers & Executives Involved in Procurement Contracts	Apr.15-16 (2024) Jun.13-14 (2024)	145,000
96	Advanced Warehousing Operations & Distribution Management Workshop	Warehouse Managers/ Distribution Managers/Officers	Apr.15-16 (2024) Jun.13-14 (2024)	145,000

Supply Chain Managers, Jun. 03-04 145,000

81 Advanced Logistics & Supply Chain

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97	Innovative Stores, Warehousing And Materials Management Course	Stores/Warehouse/ Materials Managers &	Apr.15-16 (2024)	145,000
	riateriais rianagement Course	Officers	Jun.13-14	
			(2024)	
98	Inventory Management & Control Course	Stores/Warehouse	Apr.15-16	145,000
	(For Cost Effective Production, Improved Logistics, Distribution & Order Fulfillment)	Managers & Officers, Inventory/Stock Controllers	(2024) Jun.13-14	
	Logistics, Distribution & Order Fullillillent)	&Planning	(2024)	
		Managers/Officers	(====)	
99	Advanced Materials Management Workshop	Materials Managers,	Apr.15-16	145,000
(A)		Procurement/Supply Chain Managers, Distribution,	(2024) Jun.13-14	
		Purchasing/Stores/Wareho	(2024)	
99	Supplier Relationship Management	use & Logistics Managers	Apr.15-16	145,000
(B)	Workshop		(2024)	
			Jun.13-14 (2024)	
100	Warehousing Operations Planning &	Warehouse	Apr.15-16	145,000
	Management Course	Managers/Officers	(2024)	
			Jun.13-14	
	CENEDAL MANAC	EMENT LEADERCHIR	(2024)	
		<u>GEMENT, LEADERSHIP</u> RATION TRAINING		
101	Emotional Intelligence, Interpersonal &	Managers, Supervisors &	Jun. 17-18	135,000
	Communication Skills Course	Team Leaders	(2023)	
			Aug.12-13	
100	Conflict Management C Tufficencing Chills For	Managara Cumaniagua 9	(2024)	125 000
102	Conflict Management & Influencing Skills For Effective Organizational Performance	Managers, Supervisors & Team Leaders	Jun. 17-18 (2023)	135,000
		leam leaders	Aug.12-13	
			(2024)	
103	Excellent Customer Relationship Management Strategy for Exceptional	Managers/Officers interfacing with Customers	Jun. 20-21	135,000
	Customer Experience.	and the Public	(2023) Aug.15-16	
	•		(2024)	
104	Building, Leading, Motivating and Managing	Managers, Supervisors &	Jun. 20-21	135,000
	High Performance Teams	Team Leaders	(2023) Aug.15-16	
			(2024)	
105	Train-The-Trainers Workshop in Production,	HR/Training/Capability	Jun. 20-21	145,000
	Supply Chain And Operations Management	Development Managers And	(2023)	
	(Developing Professional Capacity To Train for Results in Operations)	HODs/Managers etc. who train their Subordinates	Aug.15-16 (2024)	
106	Results-Oriented Performance Appraisal	Managers & Supervisors	Jun. 24-25	145,000
	Workshop	- F- 3555	(2023)	,
	(Strategic Tools for Effective Performance		Aug.19-20	
107	Management) Productivity Improvement & Performance	Private/Public Sector	(2024) Jun. 27-28	135,000
107	Enhancement Course	Employees And Officers on	(2023)	100,000
		GL 01-07	Àug.22-23	
100	Entropropouratin Douglanment And	For All Those Whe Dian To	(2024)	125 000
108	Entrepreneurship Development And Industrial Management Workshop	For All Those Who Plan To Start Own	Jul. 18-19 (2023)	125,000
	p	Business/Potential	Aug.19-20	
		Entrepreneurs	(2024)	4
109	Effective Negotiation Skills Course	Managers and Executives	Jul. 22-23 (2024)	145,000
			(2024) Sept.05-06	
			(2024)	
110	Life After Paid Employment Course	Executives and Employees	Jul. 25-26	139,000
	(Pre-Retirement Programme)	who are about to retire or those who need to	(2024) Sept.09-10	
		prepare/plan for retirement	(2024)	
111	Effective Communication And Technical	Managers/Engineers/	Feb. 22-23	130,000
111	Report Writing Skills Course	rialiayers/ Ellyllice(5/	(2024)	130,000

		Technicians/ Supervisors/ Team Leaders	May.16-17 (2024)	
112	Cost Reduction Techniques In Production, Quality, Maintenance, Logistics, Purchasing & Materials Management Functions Course	Production Managers/ Purchasing/Maintenance/ Quality/Logistics/Technical/ Operations/Finance Managers/Officers etc.	Jul. 22-23 (2024) Sept.05-06 (2024)	130,000
113 (A)	Positive Work Attitude, Ethical Integrity And Accountability Course	Executives, Managers, Officers, Supervisors & Team Leaders	Aug. 26-27 (2024)	105,000
113 (B)	Value Re-Orientation, Responsible Usage of Company Facilities & Corporate Image Building Course	All Staff	Aug. 26-27 (2024)	105,000
114	Train-The-Trainers Skills Workshop	All Managers/Officers, Training Co-ordinators	Jul. 29-30 (2024) Sept.12-13 (2024)	130,000
115	Good Record Keeping & Documentation Training Course (Digitalizing Records & Documents)	Managers, Officers, Supervisors & Team Leaders	Jul. 29-30 (2024) Sept.12-13 (2024)	105,000
116	Professional Applied Management Skills For Excellence Course	Managers, Officers, Supervisors & Team Leaders	Jul. 29-30 (2024) Sept.12-13 (2024)	105,000
117	Communication And Record Keeping Course	Managers, Officers, Supervisors & Team Leaders	Jul. 29-30 (2024) Sept.12-13 (2024)	105,000
118	Punctuality & Time Management Skills Course	Managers, Officers, Supervisors & Team Leaders	Aug.29-30 (2024) Oct.07-08 (2024)	105,000
119	Effective Management Skills Course	Executives, Managers, Officers, Supervisors & Team Leaders	Sept.16-17 (2024) Oct.10-11 (2024)	105,000
120	Leadership, Team Motivation & Performance Enhancement Course	Managers, Officers, Supervisors & Team Leaders	Sept.16-17 (2024) Oct.10-11 (2024)	105,000
121	Team Building And Leadership Skills Course	Managers, Officers, Supervisors & Team Leaders	Sept.16-17 (2024) Oct.10-11 (2024)	105,000
122	Effective Contract Administration And Negotiation Skills Workshop	Executives, Managers, Senior Officers	Sept. 19-20 (2024)	150,000
123	Public Service Productivity And Performance Improvement Workshop	Directors, GMs, Chief Officers/Senior Officers	Sept. 23-24 (2024)	150,000
124	Leadership in Public Administration & Management For Exceptional Service Seminar	HODs of Departments, Chief/Senior Officers, Leaders & Executives	Sept. 23-24 (2024)	150,000
125	Performance Management for Improved Workforce Productivity Workshop	HODs, Chief/Senior Officers, Executives & Managers	Sept. 26-27 (2024)	130,000
126	Waste Elimination/Cost Reduction And Resource Optimization Workshop	Managers/Principal Officers	Jul. 22-23 (2024) Sept.05-06 (2024)	120,000
127	Digital Marketing Tools for Business Success	Managers, Executives & Entrepreneurs	Oct. 28-29 (2024)	115,000
128	Customer Relationship Building, Retention, Sales & Loyalty Boosting Skills Workshop	Executives, Managers & Officers	Oct. 28-29 (2024)	130,000

**2024 EVENT** 

129	2023 National Workshop/Annual General	CEOs, Directors & HODs	July 19	Non-
	Meeting/Fellowship Awards:	responsible for Operations		Members
	Topic: Supply Chain Risk Reduction And	Manufacturing Plant/ Supply		120,000
	Management in a Global Economy: The	Chain, Quality, Regulatory		Members
	Nigerian Perspective.	Affairs, Engineering/		99,000
	angenum rerepeative.	Maintenance,		22,000
		Manufacturing/ Production,		
		Technical Services,		
		Operations Managers,		
		Supply Chain Managers,		
		Logistics,		
		Distribution/Customer		
		Service Managers etc.		
20	24 PROFESSIONAL CERTIFICATION	ON, DIPLOMA, ADVAN	CED DIPLO	MA AND
		E DIPLOMA COURSES		
130	Professional Certificate, Diploma, Advanced	, , , , , , , , , , , , , , , , , , , ,	Admission Jan-	
	Diploma And Post-Graduate Certificate &	Manufacturing/Production,	Sept. 3mths-	149,000
	PGD Programmes of COPOM – College of	Quality, Technical,	1yr	
	Production & Operations Management of	Engineering, Supply Chain,		
	Nigeria	Operations, Maintenance,		
		Project, Logistics etc.		
131	Operations, Logistics And Supply Chain	Managers, Executives and	Admission	As From
	Leaders Academy (OLSCLA)/NIPM	others who need	Feb, Apr, July,	149,000

Professional Production and Operations Management Skills and Behaviours have the most impact in moving your organization forward. Train your staff with NIPM. NIPM is the professional standards regulating body for production and operations management in Nigeria. Register your managers and organization with NIPM.

**Professional Career** 

**Development** 

- > All the programmes are available as Open, In-House & Online.
- > 5% Discount Available for Members & Multiple Nominations.
- > At least 3 weeks Advance Notice of Nominations and advance payment is required for service.
- > Dates/Fees/Venue subject to change. You can arrange with us to train your staff on mutually agreed dates. NIPM reserves the right of cancellation and re-run courses in line with its training policy.
- > NIPM maintains no refund policy.

**Professional Certification, Diploma,** 

Supply Chain Leadership.

in Operations Management, Logistics & Transport Management, Supply Chain Management, Operations, Logistics &

**Advanced Diploma & Post Graduate Diploma** 

> For registration and further enquiries contact The Director, Capacity Building, NIGERIAN INSTITUTE OF PRODUCTION MANAGEMENT.

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