



# NIGERIAN INSTITUTE OF PRODUCTION MANAGEMENT

## 2020 SCHEDULE OF CAPACITY BUILDING AND TRAINING PROGRAMMES

S/N	PROGRAMME TITLE	FOR WHOM	DATE	FEE(N)
1	Production Operations Skills For Productivity Improvement Course	Factory Workers/Machine Operators	Feb 11-12	59,000
2	Industrial Machine Operations, Safe Processing, Packaging And Material Handling Course	Factory Workers/Machine Operators	Feb 11-12	59,000
3	Proactive Forklift Operations And Mechanized Handling Course	Forklift Drivers, Crane & Allied Operators	Feb 11-12	59,000
4	Productivity Improvement, Work Ethics And Time Management Course	All Staff	Feb 13-14	65,000
5	Current Good Manufacturing Practice (cGMP) Course	All Factory Staff	Feb 13-14	68,000
6	Safety Health And Environmental (SHE) Management Course	All Staff	Feb 17-18	55,000
7	Effective Supervision And Control Of Factory Work, Machine Operations, Processing, Packaging And Material Handling Course	Factory Supervisors	Feb 19-20	69,000
8	Improvement Course For Production Supervisors And Technicians	Production Process/Packaging Supervisors, Production Technicians & Supervisors	Feb 19-20	69,000
9	Professional Production Management Principles & Practice Course	Production Supervisors, Technicians & Team Leaders	Feb 21-22	69,000
10	Professional Production Technicians Skills Development Course	Supervisors And Team Leaders	Feb 19-20	69,000
11	Technical Selling Techniques And Industrial Marketing Strategies For Sales Maximization Course	Sales/Marketing Managers/Officers And Technical Sales/Service Support Managers/Executives	Feb 21-22	85,000
12	Operations Planning And Control Course	Production/Operations Managers, Planning Managers, Materials Controllers, Supply Chain/ Logistics Managers etc	Feb 24-25	85,000
13	Operations Management Skills Development Course	Managers, Engineers/ Technologists & Senior Officers	Feb 26-27	70,000

14	<b>Managing Production/ Operations People For Peak Performance Course (Excellent Operations Strategy for Managing Results-Oriented Production/Operations Department)</b>	<b>HODs/Managers from Production/Quality/ Engineering etc Managers From All Factory Departments Who Need To Improve Workforce Effectiveness</b>	<b>Feb 26-27</b>	<b>80,000</b>
15	<b>Train-The-Trainers Workshop in Production, Supply Chain And Operations Management</b>	<b>HR/Training/Capability Development Managers And HODs/Managers from Operations, Supply Chain, Logistics Production, Quality, Process, Engineering, Maintenance etc. Who Train Their Subordinates</b>	<b>Feb 26-27</b>	<b>95,000</b>
16	<b>Advanced Manufacturing Management Workshop (Developing World Class Operations Management Competencies)</b>	<b>Operations Directors, Controllers, General Managers Operations/Production/Plant/ Factory Manufacturing Managers</b>	<b>Feb 28-29</b>	<b>95,000</b>
17	<b>Operations Excellence Course</b>	<b>All Managers who require excellent operations management practices for results-Production, Engineering, Quality, Supply Chain, Warehouse/Stores, Logistics, Sales/Marketing, Distribution, HR/Administration, HSE etc</b>	<b>Feb 24-25</b>	<b>85,000</b>
18	<b>Process Control And Quality Control Course</b>	<b>Process Control And QC Managers/Officers/ Technicians</b>	<b>Mar 02-03</b>	<b>80,000</b>
19	<b>Quality Assurance Management Course</b>	<b>Quality Assurance Managers/Officers</b>	<b>Mar 02-03</b>	<b>85,000</b>
20	<b>Total Quality Management (TQM) &amp; Continuous Improvement Course</b>	<b>All Managers/Officers</b>	<b>Mar 02-03</b>	<b>70,000</b>
21	<b>Production Management Appreciation For Supervisors And Technicians Course</b>	<b>Production Supervisors &amp; Technicians</b>	<b>Feb 19-20</b>	<b>69,000</b>
22	<b>Water Treatment, Waste Water Plant Management And Pollution Control Workshop</b>	<b>Utility Managers, HSE Managers, Quality Managers, Production Managers, Plant Engineers/Officers</b>	<b>Feb 13-14</b>	<b>75,000</b>
23	<b>Effective Store Keeping, Warehousing And Materials Handling Course</b>	<b>Store keepers, Warehouse Officers And Clerks responsible for Record Keeping, Documentation, Internal Transportation And Safe Material Handling</b>	<b>Mar 04-05</b>	<b>69,000</b>
24	<b>Inventory Management And Control For Cost Effective Production, Distribution &amp; Order Fulfillment Course</b>	<b>Inventory Managers/ Controllers, Stock Control/Materials/Stores Managers/Officers</b>	<b>Mar 04-05</b>	<b>75,000</b>
25	<b>Purchasing, Stores And Materials Management Course</b>	<b>Purchasing/Stores/Materials/ Supply Chain Managers &amp; Officers</b>	<b>Mar 04-05</b>	<b>75,000</b>

26	<b>Logistics And Transport Operations Management Course (Managing Logistics &amp; Fleet Operations Reliability And Efficiency)</b>	<b>Managers/Executives/Officers responsible For Inbound/Outbound Logistics/Shipping, Transportation, Export etc</b>	<b>Mar 06-07</b>	<b>75,000</b>
27	<b>Supply Chain Management Course</b>	<b>Supply Chain Managers, Purchasing, Distribution, Inventory, Logistics Materials/Planning Managers/Officers</b>	<b>Mar 06-07</b>	<b>85,000</b>
28	<b>Maintenance Supervision Skills Course</b>	<b>Engineering/Maintenance Supervisors/ Technicians</b>	<b>Feb 19-20</b>	<b>65,000</b>
29	<b>Waste Elimination/Reduction And Optimization of Production Cost Course</b>	<b>Production Supervisors, Machine Operators and General Factory Workers</b>	<b>Feb 19-20</b>	<b>65,000</b>
30	<b>Total Productive Maintenance(TPM)Course</b>	<b>Engineering/Managers/ Maintenance Managers, Production Managers/Officers/Senior Technicians</b>	<b>Mar 09-10</b>	<b>65,000</b>
31	<b>Effective Management of Facilities Maintenance &amp; Operations Course</b>	<b>Engineering Workshop Managers/Service Engineers/Maintenance Managers/Officers</b>	<b>Mar 09-10</b>	<b>85,000</b>
32	<b>Effective Machine Lubrication, Instrumentation, Process Monitoring &amp; Equipment Protection Course</b>	<b>Process, Production/ Instrumentation/ Maintenance/ Plant Engineers, Technologist, Technicians</b>	<b>Mar 09-10</b>	<b>75,000</b>
33	<b>Project Management Course (Project Operations Excellence &amp; Best Implementation Practices)</b>	<b>Project Directors, Managers, Engineers, Production/Operations Managers</b>	<b>Mar 11-12</b>	<b>85,000</b>
34	<b>Research And Development (R&amp;D) Course</b>	<b>R&amp;D Managers/Engineers, Technical Managers And Officers</b>	<b>Mar 13-14</b>	<b>75,000</b>
35	<b>Entrepreneurship Development And Industrial Management Workshop</b>	<b>For All Who Plan To Start Own Business/Potential Entrepreneurs</b>	<b>Mar 16-17</b>	<b>65,000</b>
36	<b>Effective Negotiation Skills Course</b>	<b>Managers and Executives</b>	<b>Mar 18-19</b>	<b>75,000</b>
37	<b>Life After Paid Employment Course (Pre-Retirement Programme)</b>	<b>Executives and Employees who are about to retire or those who need to prepare/plan for retirement</b>	<b>Mar 20-21</b>	<b>69,000</b>
38	<b>Effective Communication And Technical Report Writing Skills Course</b>	<b>Managers/Engineers/ Technicians/ Supervisors/Team Leaders</b>	<b>Mar 23-24</b>	<b>68,000</b>
39	<b>Cost Reduction Techniques In Production, Quality, Maintenance, Logistics, Purchasing &amp; Materials Management Functions Course</b>	<b>Production Managers/ Purchasing/Maintenance/ Quality/Logistics/Technical/ Operations/Finance Managers/Officers etc.</b>	<b>Mar 25-26</b>	<b>75,000</b>
40	<b>2020 National Workshop/Annual General Meeting; Supply Chain And Operations Excellence; Driving Manufacturing for Sustainable Value</b>	<b>CEOs, Directors and HODs responsible for Operations, Supply Chain, Manufacturing/Production, Operations Managers, Supply Chain Managers, Logistics Managers</b>	<b>July 24</b>	<b>Non-Members N59,000 Members N49,000</b>

41	Professional Certificate, Diploma, Advanced Diploma And Post-Graduate Certificate & PGD Programmes Of COPOM	HODs/Managers From Plant, Manufacturing/Production, Quality, Technical, Engineering, Supply Chain, Operations, Maintenance, Logistics etc.	Admission January-March 3mths-1yr	As From 65,000-195,000
----	---	--	-----------------------------------	------------------------

*\*Discount Available for Multiple Nominations and Members*

**For Registration and Further Enquiries Contact the Director, Capacity Building, NIGERIAN INSTITUTE OF PRODUCTION MANAGEMENT.**

**Acme House, 23 Acme Road, Ogba Industrial Estate, Ikeja Lagos.**

**Website; [www.nipmnigeria.com.ng](http://www.nipmnigeria.com.ng) Email: [nipm.nigeria@yahoo.com](mailto:nipm.nigeria@yahoo.com) or [nipm.ng@gmail.com](mailto:nipm.ng@gmail.com)**

**09023194157, 08023140750, 08069006671, 08066411565**